

**Clarenceville ABC
Executive Board Meeting Minutes
July 31, 2009**

Opened: 6:56 pm

In Attendance: Dave Bibik, Jim Uren, Julie Tondreau, Alena Schiffman and Kellie Carl

- **ABC Monthly Meeting Dates**

- Want to keep meeting dates on a consistent day of each month. Third Wednesday of each month seems open. Tentative dates as follows:
August 19, September 16, October 21, November 18, December 16, January 20, February 17, March 24, April 21, May 19 and June 16
- Need to set meeting dates earlier next year to have posted on the district calendar

- **Bank Account Status/Treasurer Update**

- Julie reports a current balance of \$16,052.28 with approximate allotments of \$11,105.94 (not including possible uniform budget)
- Bank Account signers have been updated. Dave and Julie are the only 2 authorized signers on the account.
- Julie has received boxes from Bob with receipts, etc. needs to organize still. She has not received the software yet. She also reports Bob told her to start fresh with the account records, apparently he has not input any financial info into the software.
- Need to verify whether we are charged bank maintenance fees. Possible move of account to Community Choice Credit Union
- Dave to check with Sue regarding the second ABC bank account, what is the money in the account for, from vending machine sales? And possibly consolidating accounts.
- Need to order Debit Cards and we can then have online access to the account

- **2009/2010 Budget**

- Dave reports that the following are Kevin's possible uniform requests for the year:
Wrestling Warm- ups and Singlets = \$2,000
Baseball, Softball pants = \$1,000
Competitive Cheer Uniforms = \$3,000
Volleyball Tops = \$150 - \$700
- Board would like a better understanding of the Athletic Department budget, should be public knowledge. Possibly split the cost in half for future uniform purchases. Also mentioned that cheerleading uniforms were just order 2-3 years ago.
- Need to review and revise yearly budget once Julie gets organized. What is CASA expense and do we need to keep that allotment, need to find Coke invoice and add to budget, etc..

- **501c Status**

- Dave reported that \$1,000 has already been paid and we shouldn't have to pay much more.
- Dave will update paperwork with new board officers
- Dave to set up an appointment with the attorneys and ABC board regarding status.

- **Fundraisers**

- **Wreaths** – Dave checking with a different company, better quality and price. Need to make the delivery date early December and not before Thanksgiving
- **Wizards Game** – Can do better second time with much earlier planning. Tentative date set for **February 4th, 2010**, Dave to confirm
- **Zap Zone** -Dave to check with Kim for details, possibly for April
- **Sports Calendar** - Need 2 years of financial reports for calendar fundraiser and based on old records impossible to recreate at this point.
- **Wendy's** – Dave brought info regarding Wendy's card. Majority said no to this fundraiser, but will look into Subway's comparable fundraiser
- **Reserved parking** - Julie reports Pam Swert will only authorize 5 spots for reserved parking. Not worth it for that small amount of spots.
- **Coaches Corner** -Tentative date **October 25, 2009 from 3-7 pm**
- **Scrapbooking** - Julie will organize again. Tentative dates **11/17, 01/09, & 03/13**
**Will not share event with Senior All Night Party this year

- **Open Comments**

- Need to work on revising Scholarship applications – Finalize budget and set amount for Scholarships. Need to look at yearly budget and decide if scholarships should be lowered to \$750 or \$500, instead of \$1,000
- Mascot – Board would like to see worn at all games. Julie has a friend that can sew if needs mending
- Old Uniforms – Need to figure out what to do with them
- Senior All Night Party – We will not share events this year. We will still allow concessions if they ask and we have a clear written agreement about purchase of separate food, etc.
- Dave to check with Kevin again regarding Barry and trophy case status, otherwise need to see if Woodshop can do
- Kathy will find out Spree water sales profits soon. They will also be donating the extra water
- Dave will have keys for concessions for all board members. Julie needs office key also. Dave to see about keys from old ABC members that may still have them. Need to begin looking for concession volunteers
- Alena mentioned making programs for the games
- Reminder to coaches about uniform upkeep and ways to get the coaches, teams more involved with ABC events, meetings, etc.
- Website – who will be handling the upkeep of the website this year. Needs to be updated regularly
- Dave to follow up on getting on the School Boards agenda to rename filed house after Lowell. Also to follow up with Lisa regarding same
- Trojan Pride Poster Contest – Will do again, early in school year. Dave will do flyer. Gift cards need to be given out immediately. Laminate and display posters at games
- Jim Mariani donated hot water tank, is in concessions and needs to be hooked up

Adjourned: 9:15 pm